



Public Health

Idaho North Central District



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MINUTES BOARD OF HEALTH MEETING April 28, 2022 Nez Perce County Office

Board Members Present:

Denis Duman
Greg Johnson
Dr. Jefferson
Dave McGraw
Connie Osborn(virtual)
Doug Zenner

Staff Present:

Carol Moehrle
Mike Larson
Rachael JeanBlanc
Kayla Sprenger
Perri Larson
Sherise Jurries
Tara Macke

Excused:

Rick Winkel

Guests:

The April 28, 2022, Board of Health meeting was called to order at 9:00 a.m. by Chairman Dave McGraw.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman McGraw asked for approval of the March 24, 2022, Board of Health Meeting minutes as mailed.

MOTION: Greg Johnson moved, and Denis Duman seconded the motion to approve Board of Health meeting minutes as presented. Carried unanimously.

FINANCIAL REPORT

March FY 2022 Financial Report

March financial reports:

As of the March report, we are 73.08% of the way through this fiscal year. March revenue total \$463,660 with Year-to-Date revenue at \$5,190,647. This is 68.94% Actual incoming revenue of the budget for the FY. March Personnel expenses totaled \$303,690 with Year-to-Date Personnel at \$2,899,969 this is 66.52% of the budgeted amount for the FY. Operating Expenses for March are at \$62,208 with Year to Date at \$490,049 this is 48.85% of the budgeted amount.

MOTION: Doug Zenner moved, and Denis Duman seconded the motion to approve the March Financials as presented. Carried unanimously.

Write-Off Report

No write-offs at this time.

Board Reports

Board & Administrator

Commissioner Johnson reviewed the article addressing 'Considering impacts on your organization's mission when weighing 'grey area' conflicts of interest'. Reiterating the importance of the annual review and signing of the Conflict of Interest policy by each Board member. Next, Commissioner Johnson addressed thoughtful, strategic recruitment being the foundation of successful onboarding for future Board members. Boards should be diverse and inclusive, encourage collaborative mindset that helps those from different cultures and perspectives work together towards the organizations mission, despite any differences they might have. Discussion held.

Director's Report

Opioid Settlement

Ms. Moehrle provided and reviewed a breakout of the opioid settlement funds by Health District. Health District 2 is receiving 6.87% which amounts to \$54,361.19. Per Board request, Public Health will facilitate a meeting to discuss use of funds. Discussion held.

DRAFT FY2023 Budget Review

Ms. Moehrle provided and reviewed in detail the FY2023 proposed budget. Ms. Moehrle will begin County Budget Proposal presentations in May. Discussion held.

Policy Review Process Update

Ms. Moehrle inquired if the Board of Health would like to review policies with no edits. Administrative staff have reviewed all policies to date. Per Board request, only policies with edits will be reviewed moving forward.

MOTION: Doug Zenner moved, and Denis Duman seconded the motion to review only policies with or in need of edits moving forward. Carried unanimously.

Building Updates

The newly acquired property, 1018 Idaho Street, has a billboard owned by Lamar who leases the property for approximately \$1,700 per year. Per Board request, Ms. Moehrle will ask for the roof and HVAC system will need to be assessed moving forward.

IAB DRAFT Resolutions – Second Read

IAB will be held June 9, 2022, at 12:30 pm. The DRAFT Resolutions (Kratom, Youth Tobacco Prevention, Suicide Prevention, Food License Fee, Excise Tax) must be submitted to the Boards of Health for review 60 days prior to the IAB meeting. Proxy forms will be provided at the next Board of Health meeting for those of you unable to attend.

COVID-19 Update

Mike Larson, Division Administrator, provided an update on COVID-19. Mr. Larson reported that cases are trending down. It is important to remind folks that this virus is not done with us yet. The new subvariants popping up in other parts of the world have previously been identified in wastewater in this region. The CDC risk assessment for this area is low. Discussion held.

Community Health Update

Kayla Sprenger, Community Health Program Manager, reported that our Dental Hygienist, Dessa Scott, has been busy providing Oral Health sealants in the schools. Through the Office of Drug Policy subgrant Public Health has been hosting Mental Health First Aid trainings virtually. In May, QPR (question, persuade, and refer) training for suicide prevention will be provided virtually as well.

Human Resources Update

Tara Macke reported that Public Health HR Policies will be the focus until all policies have been reviewed and approved. PHAB Accreditation documentation is complete, and we are awaiting approval of our application.

Office Services Update

Perri Larson, Office Services Supervisor, reported that clerical are busy working with Environmental Health to process permit payments as well as working with an increased number of new WIC moms.

NEXT MEETING: Thursday, May 26, 2022, at 9:00 a.m. at the Public Health office in Nez Perce County.

MEETING ADJOURNED: 10:12 a.m.



Dave McGraw
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on May 26, 2022.