



Public Health

Idaho North Central District



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MINUTES BOARD OF HEALTH MEETING January 27, 2022 Nez Perce County Office

Board Members Present:

Denis Duman
Greg Johnson
Connie Osborn (virtual)
Dave McGraw(virtual)
Doug Zenner
Rick Winkel(virtual)
Dr. Jefferson

Staff Present:

Carol Moehrle
Mike Larson
Rachael JeanBlanc
Perri Larson
Sherise Jurries
Kayla Sprenger
Tara Macke

Excused:

Guests:

The January 27, 2022, Board of Health meeting was called to order at 9:00 a.m. by Vice Chairman Doug Zenner.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Vice Chairman Zenner asked for approval of the December 16, 2021, Board of Health Meeting minutes as mailed.

MOTION: Dr. Jefferson moved, and Rick Winkel seconded the motion to approve Board of Health meeting minutes as presented. Carried unanimously.

FINANCIAL REPORT

December FY 2022 Financial Report

December financial reports:

As of the December report, we are 50% of the way through this fiscal year. December revenue total \$605,859 with Year-to-Date revenue at \$4,231,872. This is 45.18% Actual incoming revenue of the budget for the FY. December Personnel expenses totaled \$301,343 with Year-to-Date Personnel at \$2,366,822 this is 45.71% of the budgeted amount for the FY. Operating Expenses for December are at \$31,238 with Year to Date at \$684,203 this is 31.8% of the budgeted amount.

MOTION: Doug Zenner moved, and Rick Winkel seconded the motion to approve the December Financials as presented. Carried unanimously.

Write-Off Report

No write-offs at this time.

Board Reports

Board & Administrator

Commissioner Johnson reviewed the article addressing the investments as a way to counter inflation; this reinforces the recent decision to purchase property. Discussion held.

Trustee Updates

Commissioner Johnson reported that the next Trustee meeting will be held in conjunction with IAC.

Director's Report

Legislative Update

Ms. Moehrle reported that effective January 18, 2022, the Board of Examiners approved an increase to the Idaho State mileage rate from 56 cents a mile to 58.5 cents a mile. Public Health has a standing motion to adopt the State of Idaho mileage rate and per diem rates.

Ms. Moehrle reported that November 16, 2021, the Board of Examiners approved an increase to the Idaho in-state full day per diem rate from \$49.00 to \$55.00, effective January 1, 2022. Per the new rate, the partial meal allowances have increased as well. Discussion held.

Millennium Funds

Ms. Moehrle reported that the Governor's Budget removed Public Health from receiving Millennium funds. Public Health would like some time to find resources to help provide these services as removing this funding will leave holes in our communities. The Director and Executive Committee members will be reaching out to the Millennium Committee to encourage them to re-instate the LPH funding.

HB316 Update

Ms. Moehrle reported that the Director's have been meeting weekly with State agencies. Public Health has draft MOUs with Health & Welfare, DEQ, the Office of Group Insurance and the State Controller's Office. DHR will be bringing forth legislation to remove Public Health from the State of Idaho Personnel System.

Ms. Moehrle reported that she has been the signatory authority for MOUs in the past, moving forward, would the Board prefer signatory authority stay with the Director or move to the Chairman of the Board of Health. The Board of Health would prefer this authority remain with the Director.

Risk Management Update

Ms. Moehrle reported that Public Health is researching costs associated with Risk insurance to cover liability coverage for buildings, automobiles, contents, etc. We would like to remain with this program if they will allow that. We may need to introduce legislation to formalize our relationship.

Personnel Administrative Policy Handbook

Ms. Moehrle provided and reviewed the handbook with the Board. Discussion held.

MOTION: Dave McGraw moved, and Rick Winkel seconded the motion to approve the Personnel Administrative Policy Handbook as presented. Carried unanimously.

Property Update

Ms. Moehrle thanked the Board for the support allowing for swift purchase of the adjacent property. We closed on the purchase on January 26, 2022.

COVID-19 Update

Mike Larson, Division Administrator, provided an update on COVID-19. Mr. Larson stated that COVID

cases reported to Public Health for 2021 were 9,115; for 2022 we are already at 3,334 cases. Currently, there are approximately 30,000 cases in the State of Idaho that are backlogged and not being reported. Keep in mind, the number of cases being reported are from official testing, this does not include home testing making the actual numbers significantly higher. Public Health continues to provide the CDC guidance.

Environmental Health Update

Sherise Jurries, Environmental Health Director, reported that all 750 food establishments within our District have paid their fees. Staff are busy doing food inspections. Discussion held.

Home Visiting Update

Kayla Sprenger, Program Manager, reported that a new Health Education Specialist has been hired to assist with the Home Visitation Program. Another Health Education Specialist will be coming on in two weeks to assist with the Opioid work.

Human Resources Update

Tara Macke reported that Public Health is currently looking for a Building Facilities Maintenance Foreman as our current employee will be retiring in March. Two Health Education Specialists have recently been hired to assist in Health Promotion. Public Health is always hiring for nurses, both LPNs and RNs are needed. To date we cannot match what private industry pays.

Office Services


Perri Larson, Office Services Supervisor, reported that staff have been out ill as well as on scheduled leave. Thankfully, they are all cross trained and able to cover for one another.

NEXT MEETING: Thursday, February 24, 2022, at 9:00 a.m. at the Public Health office in Nez Perce County.

MEETING ADJOURNED: 10:30 a.m.



Dave McGraw
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on February 24, 2022.