



Public Health

Idaho North Central District



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MINUTES BOARD OF HEALTH MEETING August 26, 2021

Nez Perce County Office via ZOOM due to COVID-19

Board Members Present:

Denis Duman
Greg Johnson
Connie Osborn
Dave McGraw
Doug Zenner

Staff Present:

Carol Moehrle
Mike Larson
Rachael JeanBlanc
Perri Larson
Sherise Jurries
Kayla Sprenger

Excused:

Rick Winkel

Guests:

The August 26, 2021, Board of Health meeting was called to order at 9:00 a.m. by Chairman McGraw.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to and agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting to all for routing and board member review. Individuals may also mail comments to Public Health. Viewing of the meeting may take place live via YouTube. No comments were received.

Chairman McGraw asked for approval of the May 27, 2021, Budget Hearing and Board of Health Meeting minutes as mailed.

MOTION: Denis Duman moved, and Doug Zenner seconded the motion to approve May Budget Hearing and Board of Health meeting minutes. Carried unanimously.

FINANCIAL REPORT

June FY 2021 Financial Report

Ms. JeanBlanc presented the June financial reports:

As of the June report, we are 100.00% of the way through this fiscal year. June revenue total \$321,665 with Year-to-Date revenue at \$6,801,610. This is 109.29% Actual incoming revenue of the budget for the FY. June Personnel expenses totaled \$304,398 with Year-to-Date Personnel at \$3,833,552 this is 94.35% of the budgeted amount for the FY. Operating Expenses for June are at \$102,031 with Year to Date at \$876,542 this is 88.13% of the budgeted amount.

July FY 2022 Financial Report

Ms. JeanBlanc presented the July financial reports:

As of the July report, we are 8.33% of the way through this fiscal year. July revenue total \$786,203 with Year-to-Date revenue at \$786,203. This is 12.32% Actual incoming revenue of the budget for

the FY. July Personnel expenses totaled \$314,921 with Year-to-Date Personnel at \$314,921 this is 7.22% of the budgeted amount for the FY. Operating Expenses for July are at \$86,806 with Year to Date at \$86,806 this is 8.65% of the budgeted amount.

MOTION: Doug Zenner moved, and Rick Winkel seconded the motion to approve the June and July Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the June write-off of \$319 and July write-off report of \$132. Discussion held.

MOTION: Greg Johnson moved, and Denis Duman seconded the motion to approve the June and July write-off as presented. Carried unanimously

Board Reports

Board & Administrator

Commissioner Johnson complimented the Board and Public Health for their leadership and communication skills during these difficult times. Discussion held.

Trustee Updates

Commissioner Johnson reported that Public Health will continue to utilize Mike Cain's services to navigate the legislative changes moving forward. Discussion held.

Board of Health By-laws

Ms. Moehrle provided and reviewed the necessary changes to the Board of Health By-laws due to HB316. Discussion held.

MOTION: Greg Johnson moved, and Denis Duman seconded the motion to approve the changes to the Board of Health By-laws. Carried unanimously.

Conflict of Interest Disclosure

Ms. Moehrle provided and reviewed the Board of Health Conflict of Interest Policy requesting signature and return.

Election of Officers

Commissioner Johnson moved that we retain the Board of Health officers in their current positions; Chairman Dave McGraw, Vice Chairman Doug Zenner and Trustee/Executive Council Greg Johnson.

MOTION: Greg Johnson moved, and Denis Duman seconded the motion to retain the Board of Health Officers in their current positions. Carried unanimously.

MD Appointment to the Board Update

Ms. Moehrle reported that she has worked with several hospitals and clinics searching for a good match for our Board of Health and due to the current situation, all physicians are consumed by COVID-19 and unable to provide the attention they feel this appointment deserves. Discussion held.

Director's Report

Harm Reduction

Ms. Moehrle proposed that the Board solicit help from the Idaho Department of Health & Welfare and the Board take time to study the PowerPoint provided for future discussion.

Update on HB316 State Discussions

Ms. Moehrle reported on the August meeting with District Directors and other agency leads to address HB316.

Currently H&W delegates to Public Health, moving forward H&W can no longer delegate to Public Health. H&W is working on an MOA for the Board of Health to consider signing.

DEQ appreciates having Public Health as an intermediary and is also working on an MOA for the Board of Health to consider signing.

The Office of Group Insurance are working on assuring coverage of Public Health employees.

The Division of Human Resources interpretation of HB316 is that they cannot delegate their authority to the Board of Health to set salaries and compensation. Negotiations will continue.

COVID-19

Regional Data Tool for Determining Health Alert Levels

Ms. Moehrle provided and reviewed the PH-INCD Regional Data Tool for Determining Health Alert Levels. Ms. Moehrle reported that other Health Districts as well as the schools are retiring their data tools as CDC has created a standardized tool. Ms. Moehrle asked for direction from the Board. The interactive data tool on the Public Health website will remain active.

MOTION: Doug Zenner moved, and Denis Duman seconded the motion to suspend the Regional Data Tool for Determining Health Alert Levels. Carried unanimously.

Ms. Moehrle reviewed the Public Health data; the most recent updates allow you to transition easier with a scrolling bar on each page.

COVID-19 Update


Ms. Moehrle reported that staff are working extremely hard trying to keep up with contact tracing as well as providing vaccinations. We are concerned about having enough staff as cases continue to increase at a significant pace. Discussion held.

NEXT MEETING: Thursday, September 23, 2021, at 9:00 a.m. at the Public Health office in Nez Perce County via ZOOM due to COVID-19.

MEETING ADJOURNED: 10:30 a.m.



Dave McGraw
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on September 23, 2021.