



Public Health

Idaho North Central District

**Nez Perce County**

215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County

333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County

105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County

903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County

132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

MINUTES

BOARD OF HEALTH MEETING

September 19, 2019

Nez Perce County Office

Board Members Present:

Dave McGraw, Chair
Greg Johnson
Connie Osborn(TC)
Rick Winkel
Doug Zenner
Dr. Jefferson

Staff Present:

Carol Moehrle
Mike Larson
Rachaell JeanBlanc
Tara Macke
Ed Marugg

Excused:

Mark Frei
Perri Larson

Guests:

The September 19, 2019 Board of Health meeting was called to order at 9:25 a.m. by Chairman McGraw.

Additional Agenda Items

NA

Chairman McGraw asked for approval of the August 8, 2019 Board of Health Meeting minutes as mailed.

MOTION: Doug Zenner moved and Rick Winkel seconded the motion to approve the August Board of Health Meeting and Budget Hearing minutes. Carried unanimously.

FINANCIAL REPORT**July FY 2020 Financial Report**

Ms. JeanBlanc presented the July financial reports:

As of the July report, we are 8.33% of the way through this fiscal year. July revenue totaled \$1,117,020 with Year to Date revenue at \$1,117,020. This is 21.25% Actual incoming revenue of the budget for the FY. May Personnel expenses totaled \$272,755, with Year to Date Personnel at \$272,755 this is 7.34% of the budgeted amount for the FY. Operating Expenses for July are at \$44,135 with Year to Date at \$44,135 this is 3.47% of the budgeted amount.

Write-Off Report

Ms. JeanBlanc presented the July write-off report of \$0. Discussion held.

August FY 2020 Financial Report

Ms. JeanBlanc presented the August financial reports:

As of the August report, we are 16.67% of the way through this fiscal year. August revenue totaled \$243,621 with Year to Date revenue at \$1,360,640. This is 25.88% Actual incoming revenue of the budget for the FY. August Personnel expenses totaled \$260,213, with Year to Date Personnel at \$532,968 this is 14.34% of the budgeted amount for the FY. Operating Expenses for August are at \$131,627 with Year to Date at \$175,762 this is 13.81% of the budgeted amount.

MOTION: **Rick Winkel moved and Greg Johnson seconded the motion to approve the July and August Financials as presented. Carried unanimously.**

Write-Off Report

Ms. JeanBlanc presented the August write-off report of \$250. Discussion held.

MOTION: **Doug Zenner moved and Rick Winkel seconded the motion to approve the July and August write-off reports as presented. Carried unanimously**

BOARD UPDATES

Board & Administrator Article Review

Commissioner Zenner reviewed the article addressing evaluation of the Director recognizing that this is a continuous process and that the annual review is a consolidation of this process. Discussion held.

Trustee/Executive Council Updates

Commissioner Zenner reviewed the agenda for the Trustee meeting in Boise, September 25, 2019. The Trustees will discuss the Governor's Director CEC instruction, funding formula, and the necessity and/or frequency of the IAB Annual Conference. Discussion held.

Board Member Updates

Commissioner McGraw reported that the Moscow EMS Chief, Debby Carscallen, has been named National Paramedic of the Year by the National Association of Emergency Medical Technicians.

Dr. Jefferson reported that the crisis centers are up and running.

Connie Osborn, Gritman Hospital reported that the school population is back and they are seeing positive influenza already.

Commissioner Zenner reported that Nez Perce County increased their funding to the Recovery Center with the caveat that they need to fund raise. Latah County Recovery Center's fundraising efforts have been very successful.

Commissioner Winkel reported that they now have 3 full-time EMTs; the Director is a paramedic. These employees are public safety officers allowing the Rule of 80 to apply in regards to PERSI. Clearwater Valley Hospital and Clinics, St. Mary's Hospital and Clinics and Kootenai Health have entered into a letter of intent to transfer ownership of the two critical access hospitals from Essentia Health to Kootenai Health. CVHC and SMH are owned and operated by Essentia Health, a non-profit health care system.

Commissioner Johnson reported that the Kamiah Clinic is coming along and four new providers have been hired.

Director's Report

Paper vs Electronic

Ms. Moehrle inquired if the Board would prefer to receive all documentation pertaining to the Board of Health meeting via email or paper. Discussion held. Per Board request, we will continue to send paper packets.

State Budget Submitted

Ms. Moehrle reported that the State Budget has been submitted. The differences this year will reflect the decision unit for year 2 funding of District 3 and 4, CHA project as well as a separate request of \$2 million for Home Visiting.

Cash Balance Report

Ms. Moehrle provided and reviewed in detail the Cash Balance Report. This report provides data from all seven Health Districts. Discussion held.

Ms. Moehrle also provided a Memorandum from Governor Little requesting agencies put together a plan to hold five-percent of their current FY2020 General Fund appropriation as a contingency. Discussion held.

Accountable Communities

Ms. Moehrle provided and reviewed the case study on the North Central Health Collaborative conducted by the Funders Forum on Accountable Health. Accountable Communities for Health (ACH) are community –based partnerships formed across sectors to focus on a shared vision and responsibility for the health of the community. The Funders Forum interviewed leadership from ten ACH sites in order to better understand the various approaches to governance structure, portfolio of interventions, investments in technology, funding sustainability strategies, and anticipated short- and long-term outcomes of their ACH efforts.

Flu Vaccine Fee

Ms. Moehrle reported that the cost for flu vaccine remains the same. Ms. Moehrle recommended that the fee remain at \$25.

MOTION: Greg Johnson moved and Doug Zenner seconded the motion to approve the flu fee at \$25 as presented. Carried unanimously.

Crisis Centers Update

Ms. Moehrle reported that the Nez Perce County Crisis Center is up and running as of August. A report from August states that 6 patients have been seen; 5 from Nez Perce County and 1 from Clearwater County.

The provider agreement in Latah County was rescinded by Sequel Alliance for the whole State of Idaho. Melanie Scott of Scott Community Care will now be the contract provider for crisis services in Latah County.

Ms. Moehrle met with Sheriff Goetz of Clearwater County, he is meeting with his staff to get them all on board with the Crisis Center in Orofino. A to Z Counseling will be taking on the contract for the Clearwater County Crisis Center.

Ms. Moehrle reported that Idaho County Crisis Center in Grangeville is not up and running due to the lack of a provider.

The Nez Perce Tribe has reached out in hopes of establishing a Crisis Center.

An open house will be held as soon as the Governor's Office confirms a date; he would like to visit at least two of the centers.

Ms. Moehrle has also written for a grant application addressing the jail population and recidivism; this grant is through the Lewis-Clark valley Healthcare Foundation. Ms. Moehrle has met with Sheriff Goetz to discuss the current process and future possibilities for bettering that process.

Division Updates

Environmental Health

Mr. Marugg provided reported that Jake Davis resigned in our Orofino office; we are actively recruiting for this position.

The State Lab informed us yesterday that a bat in Latah County tested positive for rabies. The cat that caught the bat has received a booster and is required to be isolated for 45 days with no outdoor exposure. A press release will be sent today.

Latah County has an open, illegal septic system. Staff have met with the Latah county prosecutor and enforcement on the system has been turned over to DEQ.

Idaho County currently has an individual installing septic systems illegally. The individual is interested in changing the rule and has been directed to DEQ.

Family and Community Health Update

Mr. Larson reported that we are ready to provide flu vaccine. Flu activity is low but expected to increase in the coming weeks. Influenza A and B viruses cocirculated throughout the summer months with influenza A(H3N2) viruses predominating overall; this type is a little more aggressive. Discussion held.

Public Health is working with the Department of Health & Welfare to investigate reports and identify cases of severe pulmonary illnesses associated with e-cigarette use, also known as vaping, juuling, or dabbing. Nationwide, patients have experienced respiratory symptoms including cough, shortness of breath, and chest pain. Other signs and symptoms included fever, fatigue, weight loss, nausea, vomiting and diarrhea. Many patients reported symptoms worsening over time. Many patients were otherwise healthy young adults. Products used by patients may contain THC, CBD, nicotine, flavors, and other chemicals. No single substance or product has been consistently associated with the illnesses.

Office Services

In Ms. Larson's absence, Ms. Moehrle reported business as usual.

HR/PIO

Ms. Macke provided and reviewed in detail the Statewide Strategic Plan, this report is compiled by all seven Health Districts. The Division of Financial Management requires all State agencies to have a Strategic Plan.

NEXT MEETING: Thursday, October 31, 2019 the Board meeting will begin at 9:00 a.m. at the Public Health office in Nez Perce County.

MEETING ADJOURNED: 11:25 a.m.



Dave McGraw
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on October 31, 2019.