



Public Health

Idaho North Central District



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MINUTES

BOARD OF HEALTH MEETING

February 28, 2019

Nez Perce County Office

Board Members Present:

Dave McGraw, Chair
Greg Johnson, TC
Rick Winkel
Mark Frei
Doug Zenner
Dr. Jefferson, TC

Staff Present:

Carol Moehrle
Mike Larson
Rachael JeanBlanc
Tara Macke
Ed Marugg
Perri Larson

Excused:

Connie Osborn

Guests:

The February 28, 2019 Board of Health meeting was called to order at 9:30 a.m. by Chairman McGraw.

Additional Agenda Items

Ms. Moehrle requested per diem rate change be added to the agenda.

MOTION: Doug Zenner moved and Rick Winkel seconded the motion to add per diem rate to New and Emergent Issues as requested. Carried unanimously.

Chairman McGraw asked for approval of the January 24, 2019 Board of Health Meeting minutes as mailed.

MOTION: Rick Winkel moved and Dr. Jefferson seconded the motion to approve the January Board of Health Meeting minutes. Carried unanimously.

FINANCIAL REPORT

January FY 2019 Financial Report

Ms. JeanBlanc presented the January financial reports:

As of the January report, we are 58.33% of the way through this fiscal year. January revenue totaled \$787,632 with Year to Date revenue at \$3,140,602. This is 63.34% Actual incoming revenue of the budget for the FY. January Personnel expenses totaled \$276,734, with Year to Date Personnel at \$1,887,684 this is 51.81% of the budgeted amount for the FY. Operating Expenses for January are at \$42,065 with Year to Date at \$481,229 this is 48.41% of the budgeted amount.

MOTION: Rick Winkel moved and Greg Johnson seconded the motion to approve the January Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the January write-off report of \$562. Discussion held.

MOTION: Greg Johnson moved and Doug Zenner seconded the motion to approve the January write-off report as presented. Carried unanimously.

Budget Adjustment

Ms. JeanBlanc presented a proposed budget adjustment of \$179,770 due to a contract from the Office of Drug Policy.

MOTION: **Greg Johnson moved and Rick Winkel seconded the motion to approve the proposed budget adjustment of \$179,770 as presented. Carried unanimously.**

BOARD UPDATES

Board & Administrator Article Review

Commissioner Zenner complimented the Board and Director for the healthy relationships built on open communication and trust. Mr. Zenner also reviewed the tip sheet for Board members to prevent board-role mistakes. Discussion held.

Trustee/Executive Council Updates

Commissioner Zenner reported on the food establishment license fee discussions held during the Executive Committee meeting in Boise on February 6, 2019. The Executive Committee, Pam Eaton and Rep. Blanksma, District 3 and Senator Guthrie worked together to create a solution to satisfy all parties. Mr. Marugg reported that this bill is up for the third reading on the house floor today. Discussion held.

Board Member Updates

Commissioner McGraw reported that Latah County has declared an emergency for the failure of the Harvard water system.

Commissioner Zenner reported that Nez Perce County is currently looking at location options for a new court house with a minimum of 7 acres and a maximum of 10 acres. The Nez Perce County Court House is currently gun free; security options are also being researched.

Dr. Jefferson reported SRCC is now partners with the ROC (homeless shelter); foot services are provided. Public Health has donated a sterilizer to support this effort.

Commissioner Frei reported on the introduction of House Bill No. 127 making Comprehensive Plans optional. Changing the language from shall exercise the powers conferred by Section 67-6503 to may exercise.

Commissioner Johnson reported that Lewis County has had beneficial dialogue with residents regarding the cost/value of solid waste.

Director's Report

Legislative Updates

Ms. Moehrle reported on the JFAC Budget presentation and thanked Commissioner Zenner for a great job presenting. Johnson was in attendance for JFAC and complimented Ms. Moehrle and Commissioner Zenner on their presentations.

Home Visiting/Citizen Review Panel (CRP)Funding

Ms. Moehrle reported that a Health and Welfare supplemental appropriation was approved by JFAC for \$1.6 million that is designated for the Public Health Districts for our Home Visiting Program. This is the same amount that was approved last year and the same formula as last year. Our combined State appropriation also includes language for \$136,500 to be distributed equally to the 7 Public Health Districts for Citizen Review Panels.

IAB Topics/Agenda

Ms. Macke reported that registration will be available on Wednesday, June 19th from 8 am to 4 pm. The Directors meeting and Trustee meeting will be held Wednesday. The Hells Canyon Tour and Dinner will depart Wednesday, June 19th at 4:30, returning to dock at approximately 9 pm. The following day the business meeting would begin at Public Health at 8:30 am. lasting until approximately 3 pm allowing for return home for those traveling long distances. Obesity, nutrition, healthy brain and aging, rise of autism, climate change and local history are possible topics to be presented.

Per Board request an E-cig resolution will be revisited and revised.

Division Updates

Environmental Health Update

Mr. Marugg reported that the DRAFT final version of non-municipal solid waste guidance is posted on the DEQ website. Mr. McGraw thanked Mr. Marugg and all the RSWAC members for their efforts and input to finalize this guidance over the last two years.

Mr. Marugg reported that a food establishment in Potlatch is looking to sell; the prospective buyer would like clarification on the sewage issues. Discussion held.

Mr. Marugg reported that the PHP Team are having a Measles Tabletop Exercise on Tuesday, March 5th.

Family and Community Health Update

Mr. Larson reported no cases of measles in our area to date; several epidemiological investigations have taken place. Influenza cases are diminishing. The predominate subtype is H1N1; death rates are expected to be less than last year.

Office Services

Ms. Larson reported business as usual.

HR/PIO

Ms. Macke provided and reviewed the Third Annual PHAB Report; this report has been submitted for review. Staff continue to include performance management, strategic planning and quality improvement in their daily activities.

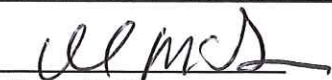
New and Emergent Issues

Ms. Moehrle provided a memo from the Board of Examiners addressing an update of Idaho In-State Per Diem and the State of Idaho Mileage Rate. Ms. Moehrle requested that the Board approve a start of March 1, 2019.


MOTION: **Doug Zenner moved and Dr. Jefferson seconded the motion to approve the change of Idaho In-State Per Diem and the State of Idaho Mileage Rate to begin March 1, 2019 as requested. Carried unanimously.**

NEXT MEETING: Thursday, March 28, 2019 the Board meeting will begin at 9:30 a.m. at the Public Health office in Nez Perce County.

MEETING ADJOURNED: 11:15 a.m.



Dave McGraw
Board Chairman

Attest: 
Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on March 28, 2019

