



Public Health

Idaho North Central District



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MINUTES

BOARD OF HEALTH MEETING

October 31, 2019

Nez Perce County Office

Board Members Present:

Dave McGraw, Chair
Greg Johnson
Connie Osborn(TC)
Dr. Jefferson
Doug Zenner
Mark Frei

Staff Present:

Carol Moehrle
Mike Larson
Rachaell JeanBlanc
Tara Macke
Ed Marugg
Perri Larson

Excused:

Rick Winkel

Guests:

The October 31, 2019 Board of Health meeting was called to order at 9 a.m. by Chairman McGraw.

Additional Agenda Items

Mr. Marugg requested that Food Fees be added to the Board of Health Agenda.

MOTION: Doug Zenner moved and Greg Johnson seconded the motion to add Food Fees to the agenda. Carried unanimously.

Ms. Moehrle requested that the newly revised Purchasing Policy be added to the Board of Health Agenda.

MOTION: Greg Johnson moved and Dr. Jefferson seconded the motion to add Purchasing Policy to the agenda. Carried unanimously.

Chairman McGraw asked for approval of the September 19, 2019 Board of Health Meeting and Budget Hearing minutes as mailed.

MOTION: Greg Johnson moved and Doug Zenner seconded the motion to approve the September Board of Health Meeting and Budget Hearing minutes. Carried unanimously.

FINANCIAL REPORT

September FY 2020 Financial Report

Ms. JeanBlanc presented the September financial reports:

As of the September report, we are 23.08% of the way through this fiscal year. September revenue totaled \$297,216 with Year to Date revenue at \$1,657,856. This is 31.54% Actual incoming revenue of the budget for the FY. September Personnel expenses totaled \$255,006, with Year to Date Personnel at \$787,974 this is 21.20% of the budgeted amount for the FY. Operating Expenses for September are at \$64,144 with Year to Date at \$239,907 this is 18.85% of the budgeted amount.

MOTION: Dr. Jefferson moved and Greg Johnson seconded the motion to approve the September Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the September write-off report of \$277. Discussion held.

MOTION: Greg Johnson moved and Doug Zenner seconded the motion to approve the September write-off reports as presented. Carried unanimously

BOARD UPDATES

Board & Administrator Article Review

Commissioner Zenner reviewed the article addressing 'Are you a team player?' complimenting the Board and Director on their mutual respect for one another's wisdom and the collaborative effort to set policy. Ms. Osborn addressed the article '3 qualities of an effective board member'; commitment to mission, willingness to devote the time necessary and respect for board colleagues. This is a great reminder for all boards. Discussion held.

Trustee/Executive Council Updates

Commissioner Zenner reviewed the Executive Council discussion regarding setting compensation for the Director. Commissioner Zenner reviewed the Idaho Public Health District Director's Compensation Evaluation Analysis prepared by Bill Leake. The purpose of the document is to present the importance of having an equitable and sustainable salary administration process for the seven Public Health District Directors. Discussion held.

Director Salary Report

Addressed in Trustee/Executive Council Updates.

Board Member Updates

Commissioner McGraw reported that Latah County just approved a 63602NN to defer taxes for 5 years for a new business. Economic Modeling Specialists Incorporated (EMSI) is building a \$17 million dollar building with a plan to hire 200 employees with an average pay of \$74,000 per year.

Dr. Jefferson reported that Snake River Community Clinic is preparing for changes as the current Director is retiring in June.

Connie Osborn, Gritman Hospital reported that they are monitoring and testing for influenza; few positives to date.

Commissioner Zenner reported on the SJRMC/Regence conflict. Discussion held. Planning and Zoning is addressing rural subdivision road issues; rural subdivision roads are privately owned and the residents are asking the County to provide upkeep.

Commissioner Johnson reported that New Forest Service Building and Medical Clinic will provide employment for citizens of Lewis County.

Commissioner Frei reported that a health sharing ministry is asking the indigent program to pay prior to them paying their share. This health sharing ministry is viewing the indigent program as a responsible party. Discussion held.

Director's Report

Crisis Centers Update

Ms. Moehrle reported that Latah County Crisis Center did a soft opening October 30th; Scott's Community Care is the provider. Nez Perce County's Crisis Center opened in August. Clearwater County's Crisis Center has had several requests for children in crisis; these centers are only equipped to see adults age 18 and above. Private providers can see them; lack of services for children is an issue statewide.

Ms. Moehrle has a meeting with Optum, the Behavioral Health insurance provider for Medicaid in Idaho. Optum will start reimbursing Crisis Centers \$310 per person beginning in 2020.

Ms. Moehrle reported that Joyce Lyons, our Crisis Center Network Project Manager, is doing an amazing job. Joyce was one of six professionals in the state to receive an Idaho Rural Health Hero award.

The Tribe is showing interest in our crisis center model as well.

Health and Welfare is closing their Behavioral Health Units across the State; services will end in June prior to fiscal year 2021.

Grant Applications

Ms. Moehrle reported that we continue to apply for grants. To date we have received a mini grant from the Office of Drug Policy to address vaping.

Ms. Moehrle is working on a mini grant with Sheriff Goetz to provide training for county employees to help enroll inmates in services to support them prior to release with a goal of reducing recidivism.

Program Cost Report

Ms. Moehrle provided and reviewed in detail the program cost report. All Health District track the same data to provide this comparison based on income and expenditures. Discussion held.

Program Trends

Ms. Moehrle provided and reviewed in detail the programs trends report. This report provides public health program services by year and county. Discussion held.

Upcoming Legislation

Ms. Moehrle reported the Health Districts do not have any Legislation this year. The Health Districts were asked to write our Home Visiting request into our State budget request this year instead.

Draft Audit Report

Ms. Moehrle provided a DRAFT Audit Report for FY16-17, this report was finalized Monday. Discussion held.

Division Updates

New and Emergent Issues

Food Fees

Mr. Marugg provided a report detailing HB 151 that passed stipulating that the following food licensing fees be implemented. Effective January 1, 2020, food fees increase. Effective January 1, 2022, the food fees increase again. A renewal letter is mailed out every year by November 1st.

MOTION: Doug Zenner moved and Greg Johnson seconded the motion to approve the food fee increases for January 1, 2020 and January 1, 2022 as presented. Carried unanimously

Purchasing Policy

Ms. JeanBlanc provided and reviewed a newly revised Purchasing Policy.

MOTION: Doug Zenner moved and Mark Frei seconded the motion to approve the revised Purchasing Policy as presented. Carried unanimously

Environmental Health

Mr. Marugg reported that the Department of Health & Welfare has decided not to pursue changes to the pool rules for this Legislative session.

Mr. Marugg reported that Jacob Wimpenny has been hired as the new Environmental Health Specialist in our Clearwater County office.

Family and Community Health Update

Mr. Larson reported that we are seeing sporadic cases of influenza. The Health District has provided influenza vaccine to county employees as well as the senior centers.

Office Services

Ms. Larson reported that staff are assisting Environmental Health with food licensing renewal mailings.

HR/PIO


Ms. Macke reported on the new hiring system, NeoGov.

NEXT MEETING: Thursday, December 12, 2019 the Board meeting will begin at 9:00 to 11:30 am at the Public Health office in Nez Perce County. The Legislative Luncheon will follow from 11:30 am to 1 pm.

MEETING ADJOURNED: 11:07 a.m.



Dave McGraw
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on December 12, 2012 .