



# Public Health Idaho North Central District

**Nez Perce County**

215 10th Street  
Lewiston, ID 83501  
(208) 799-3100  
Fax (208) 799-0349

**Latah County**

333 E Palouse River Drive  
Moscow, ID 83843  
(208) 882-7506  
Fax (208) 882-3494

**Clearwater County**

105 115<sup>th</sup> Street  
Orfino, ID 83544  
(208) 476-7850  
Fax (208) 476-7494

**Idaho County**

903 West Main  
Grangeville, ID 83530  
(208) 983-2842  
Fax (208) 983-2845

**Lewis County**

132 N Hill Street  
P O Box 277  
Kamiah, ID 83536  
(208) 935-2124  
Fax (208) 935-0223

**BUDGET HEARING**  
**May 17, 2018**  
**Nez Perce County Office**  
**Minutes**

**Budget Committee Members Present:**

Commissioner Dave McGraw - Latah County (Chair) (Proxy for Thomas Lamar)  
Commissioner Doug Havens – Nez Perce County  
Commissioner Greg Johnson – Lewis County  
Commissioner Rick Winkel – Clearwater County (proxy for Don Ebert)

**Budget Committee Members via Teleconference:**

Commissioner Mark Frei

**Budget Committee Members via email per Idaho County Clerk:**

Commissioner Skip Brandt – Idaho County

**Staff Present:**

Carol Moehrle      Mike Larson      Rachael JeanBlanc  
Ed Marugg        Perri Larson      Tara Macke

The Public Health - Idaho North Central District Budget Committee hearing was called to order at 1:23 p.m. by Chair, Commissioner Dave McGraw. He asked for public comment, hearing none, the public comment period was closed. Discussion was held regarding the 3% budget increase that was proposed in the budget presentations to the five County Commissions by Mrs. Moehrle. Discussion was held.

Commissioner Frei called in to assure the receipt of Idaho County Commissioner Chair Skip Brandt's email from Idaho County Clerk, Kathy Ackerman showing Idaho County's support for a 3% increase. Ms. Moehrle thanked the County Commissioners for their support of the Public Health Budget as well as their attendance at the county budget presentations. Let the minutes reflect that Nez Perce County shows Ney.

**MOTION:**      **Greg Johnson moved and Rick Winkel seconded the motion to adopt the FY 2019 Budget which reflects a 3% increase by the counties as presented. Motion passed. Latah, Lewis, Clearwater, and Idaho with yes, and 1 no vote, Nez Perce County.**

Total budget for FY 2019 is \$5,068,389. The five Counties total share with a 3% increase is \$829,357 as follows:

Clearwater	\$ 65,715
Idaho	\$129,217
Latah	\$282,267
Lewis	\$ 30,384
Nez Perce	\$321,775

Budget Hearing adjourned at 1:35 p.m.

Dave McGraw, Chair  
Public Health - Idaho North Central District  
Budget Committee





# Public Health

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### MINUTES

#### BOARD OF HEALTH MEETING

#### May 17, 2018

#### Nez Perce County Office

#### Board Members Present:

Dave McGraw, Chair  
Greg Johnson  
Dr. Jefferson  
Connie Osborn, TC  
Rick Winkel  
Ed Marugg

#### Staff Present:

Carol Moehrle  
Mike Larson  
Rachael JeanBlanc  
Tara Macke  
Perri Larson

#### Excused:

Mark Frei

The May 17, 2018 Board of Health meeting was called to order at 1:44 p.m. by Chairman Dave McGraw. Chairman McGraw asked for approval of the April 27, 2018 Board of Health Meeting minutes as mailed.

**MOTION: Rick Winkel moved and Dr. Jefferson seconded the motion to approve the March Board of Health Meeting minutes as mailed. Carried unanimously.**

#### FINANCIAL REPORT

##### April FY 2018 Financial Report

Ms. JeanBlanc presented the April financial reports:

As of the April report, we are 80.77% of the way through this fiscal year. April revenue totaled \$521,075 with Year to Date revenue at \$4,069,194. This is 94.14% Actual incoming revenue of the budget for the FY. April Personnel expenses totaled \$263,084, with Year to Date Personnel at \$2,829,874 this is 74.48% of the budgeted amount for the FY. Operating Expenses for April are at \$50,455 with Year to Date at \$695,770 this is 79.86% of the budgeted amount.

**MOTION: Greg Johnson moved and Rick Winkel seconded the motion to approve the April Financials as presented. Carried unanimously.**

##### Write-Off Report

Ms. JeanBlanc presented the April write-off report of \$501. Discussion held.

**MOTION: Greg Johnson moved and Dr. Jefferson seconded the motion to approve the April write-off report as presented. Carried unanimously.**

#### BOARD UPDATES

##### Trustee Updates

IAB will be held June 13<sup>th</sup> and 14<sup>th</sup> in Caldwell. Ms. Moehrle provided and reviewed DRAFT IAB By-Laws. Doug Zenner, Dave McGraw and Rick Winkel will be attending; proxy forms have been received from Board members not attending.

## Board Member Updates

Ms. Osborn met with a representative from Syringa Hospital to discuss Crisis Centers and walked through Gritman's Safe Room. The biggest struggle for the hospitals seems to be finding a room that can be designated to modify.

Commissioner Johnson reported that Lewis County Sheriff may become part of the RIIBHB.

Commissioner Rick Winkel reported that construction continues to increase in Clearwater County.

Dr. Jefferson reported on the WAMI student visits to Public Health.

Chairman McGraw reported that the Syringa Trailer Park is to be closed by June 6<sup>th</sup>; residents continue to receive help from the community to relocate.

## **Director's Report**

### Building Projects Updates

Ms. Moehre reported on the progress of the remodel. Kenaston is on track for an August completion date.

### Resolution Review for IAB

Mr. Marugg provided and reviewed the Issue Paper addressing Food Program Costs. The EH Director Workgroup recommends that Idaho Statute 39-1607 be either amended to set a new fee schedule, or establish that fee schedule in rule, with the adoption of an annual incremental increase (to be indexed with system using the US Bureau of Labor Statistics Consumer Price index or a similar method acceptable to the Legislature). The fee schedule depicts the proposed fees which will then be increased annually based on the agreed indexing method. Discussion held.

Ms. Moehrle provided and reviewed resolutions: Resolution to Establish Fees to Administer the Food Safety Program, Resolution to Support Evidence-Based Home Visitation in Idaho, and Resolution in Support of Family Planning Waiver or State Plan Amendment. Discussion held.

### School Health Update

Ms. Moehrle provided and reviewed the School Contract List for 2017-2018 nursing services; background, services provided, staffing both historically and currently, staffing issues, District funds and Public Health services offered to all schools with our without contracts. Also provided and reviewed in detail, Public Health services provided in each school. Discussion held.

### Rural Crisis Response Update

Ms. Moehrle said she has been meeting with the RIIBHB and DHW staff to discuss contract deliverables. Currently there is no estimated time for this contract to begin. Commissioner Tom Lamar is very active in the planning for our Rural Crisis Response. Discussion held.

## **Division Updates**

### Environmental Health Update

Mr. Marugg reported on a successful PHP Exercise held at Fenn. Public Health was able to provide 25 Medical Reserve Corps volunteers for the exercise. Mr. Marugg also reported on the RSWAC meeting held May 16, 2018, RSWAC is requesting that DEQ extend the comment period on the issue paper as well as reschedule the meeting that was scheduled for June 13<sup>th</sup> to later in July. Discussion held.

### Family and Community Health Update

Mr. Larson is very hopeful that we will find qualified candidates for the Developmental Specialist positions in the Home Visitation Program. May 8, 2018, an Ebola outbreak was reported in the Democratic Republic of the Congo, this will be the first time that vaccine is going to be dispersed. A new testing technique for Rabies is being studied. No rabid bats have been reported at this time.



Office Services

Ms. Larson announced that Kris Matson will be retiring from our Moscow office after 30 years. Michelle Pokorny, currently a WIC CA, will be stepping in to fill those shoes.

HR/PIO

Ms. Macke will complete the IAB registration forms, make reservations and send details to those attending. The Board agreed to schedule 2019 IAB for June 12<sup>th</sup>-13<sup>th</sup> at our Lewiston Office.

**NEXT MEETING:** Thursday, July 19, 2018 the Board meeting will begin at 1:30 pm at the Public Health office in Clearwater County.

**MEETING ADJOURNED:** 3:15 p.m.



Dave McGraw  
Board Chairman

Attest: 

Carol Moehrle, Director  
Secretary to the Board

Board Minutes approved on August 23, 2018.

